

Vehicle Safety Inspection Form

..... Registration No.

.....

Date Odometer Kilometres

The following inspection procedure is to supplement and is in addition to the normal company service and vehicle manufactures specifications.
This is a visual inspection only.

ITEM	Inspection: Satisfaction		Rectified	
	Yes 3	No 3	Date	Signed
TYRES & WHEELS				
Wheel nuts (visual)				
Front wheels & lock rings for condition				
Tyres for correct pressure & valves for leaks				
Tyre tread for condition & depth				
Tyre walls (without wheel removal) for damage				
Tyre construction for correct location				
BRAKES				
Brake lines & hoses for condition				
Brake linings for wear & contamination				
Brake system for air leaks				
Slack adjusters & auto adjuster for operation & locking				
Air vacuum for correct build up time				
Drain valves for operation				
Service & parking brake for correct operation				
Hydraulic fluid for level & leaks				
Brake warning system for operation				
CONTROLS				
Gear & clutch controls for correct operation				
Steering system for free play & slackness				
Steering arms & tie rods for condition				
Windscreen wipers/washers for operation & condition				
LIGHTING				

Headlamps for operation damage				
Park, rear, clearance, number plate, stop, reverse, turn signal, warning lights, hazard light & dashlights for operation & damaged lenses				
Step, interior & destination lights for operation				
BATTERY				
Battery terminals & cables for condition				
Battery & battery carrier for security				
GENERAL & BODY				
Power steering system for leaks				
Engine for excessive oil & water leaks				
Exhaust system for condition, security & efficiency				
Gearbox & differential for excessive oil leaks				
Fuel system for leaks				
Axle hub seals for leaks				
Horn for operation				
Springs for condition				
'U' bolts & centre bolts for security & condition				
Rear vision mirrors for security & condition				
Body exterior for dangerous projections				
Passenger access doors for security & operation				
Seats for security				
Steps, floor & hatches for security & condition				
Engine cover sealing inside passenger compartment for condition				
Fire extinguisher for presence & charge				

Inspection Completed Signed

Note: Safety Inspections to be carried out at 10,000 km intervals or every 3 months (whichever occurs first).

Tick and complete the appropriate box along side each item

The person performing the inspection should sign the bottom of each form.

This form must be retained by the operator for a period of at least 2 years after the inspection.

Vehicle Safety Inspection Form *(continued)*

..... Registration No.

Date Odometer Kilometres

The following inspection procedure is to supplement and is in addition to the normal company service and vehicle manufactures specifications.

This is a visual inspection.

ITEM	Inspection: Satisfaction		Rectified	
	Yes 3	No 3	Date	Signed
SUSPENSION				
Radius rods for condition of joints				
Front & rear axle mountings for condition & cracks				
Shackles for condition				
Shock absorbers & joints for condition				
BRAKES				
Vacuum system air filter for security & cleanliness				
Air priority system for operation & condition				
Retarder/exhaust brake for operation & control				
STEERING				
Steering box for security & operation				
Steering pins, joints & king pins for condition				
Steering wheel & column for excessive play				
GENERAL				
Engine insulating material for condition				
Starter motor for security				
Driver shafts for condition & security				
Universal joints & splines for condition				

Fuel tank mounting & fuel line mounting for security				
Wheel bearings for adjustment				
Wheel nuts for tightness				
BODY				
Body mounting attachments for security & condition				
Body for visual structure defects				
SIGNS				
Check quality & condition of legal signs				
ROAD TEST				

Inspection Completed Signed

Note: Safety Inspections to be carried out at 10,000 km intervals or every 3 months (whichever occurs first).

Tick and complete the appropriate box along side each item

The person performing the inspection should sign the bottom of each form.